

MUNICIPALITY OF THE COUNTY OF KINGS

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BY-LAW # 52

COMMITTEE-OF-THE-WHOLE

1. This By-Law shall be known as and may be cited as the "Committee-of-the-Whole By-Law".
2. The Council hereby establishes a Committee-of-the-Whole, consisting of all of the councillors, to meet at least once a month and at least one week prior to the regular Council meeting.
3. Council or Committee of the Whole may cancel or re-schedule a meeting of the Committee of the Whole, providing the public is given at least one week's notice.
4. The Committee of the Whole will be responsible for all matters which would be of concern to the Municipal Council other than those matters which are the responsibility of the Planning Advisory Committee.
5. Meetings of the Committee-of-the-Whole shall be open to the public, unless the Committee is dealing with a sensitive issue, and the public may address the Committee on an informal basis.
6. Staff reports, from Department Heads and Officers of the Municipality, shall be presented to the Committee-of-the-Whole.
7. The Committee-of-the-Whole will meet for the purposes of discussion and possible recommendation to Council and no formal decisions will be made when the councillors are meeting as Committee-of-the-Whole.
8. Committee-of-the-Whole may, in its discretion, decide not to refer a staff recommendation to Council if the Committee feels that recommendation would not be appropriate at that time.
9.
 - (a) The Warden shall act as chairperson and presiding officer at the meetings of the Committee of the Whole.
 - (b) In the absence of the Warden the Deputy Warden shall so serve
 - (c) In the absence of both the Warden and Deputy Warden the Committee of the Whole may appoint a chairperson from the members present.
10. The Clerk shall keep full time minutes of all of the discussions and recommendations of the Committee-of-the-Whole.

History of this By-law

Enacted - December 5, 1978

Amended - January 6, 1998
August 2, 2005