

I. PROGRAM OBJECTIVE:

PURPOSE:

The purpose of this program is to provide financial assistance to established trails groups or communities within the Municipality of the County of Kings in support of the development and operation of a public trails system that serves the needs of all municipal residents.

OBJECTIVES

- To assist in the development of a diversified trails network, planned and used in an environmentally responsible manner that enhances the health of all users.
- To support the development of public trails intended for either motorized or non-motorized activities or as shared use trails.

FUNDING CRITERIA:

To be considered, projects should:

1. Council may approve funding for a project on a multi-year basis to a maximum of three years.
2. Funding from other existing Municipal programs may not be used in conjunction with this program.
3. Funding may be used for trails development and operations on lands not owned by the Municipality.
4. The deadline for the submission of applications, in order to be considered for the next fiscal year, is January 15th.
5. Applications reviewed after January 15th will only be considered if there are sufficient funds still available for that year.

6. Trail Projects are eligible to receive up to 50% of the overall project costs. Funding may include costs related to the design, planning and engineering of trails but shall not include costs related to the acquisition of land.
7. Trails must be located within the Municipality of the County of Kings and be accessible and available for use by the public.
8. Trails must be safe and built in an environmentally responsible manner that meets the provincial guidelines as outlined in the publication, Developing Recreational Trails in Nova Scotia.

ELIGIBILITY:

- Trail organizations within the Municipality of the County of Kings that are incorporated as a non-profit society of Nova Scotia.
- Work completed prior to contact with Community Development staff is not eligible.



II. REVIEW PROCEDURE:

1. All applications will be evaluated by the Municipal Coordinator of Parks and Open Spaces;
2. All applications must be accompanied by a detailed set of construction plans, timelines and costs of project.
3. The Coordinator of Parks and Open Spaces shall prepare and submit a report and recommendation to the Municipal Trails Advisory Committee concerning each application;
4. The Trails Advisory Committee shall review and make a recommendation to Municipal Council concerning each application.



III. PAYMENT OF GRANT

1. Payments of approved grants will comply with the policies of the Special Projects Program.
2. In the event that the actual costs are significantly less than the estimate, the amount of the approved grant may be reviewed and revised.
3. If an applicant wishes to utilize donated material, equipment or labour as part of its contribution, it will be required to maintain a detailed record in a log book.

Final payment of a grant will be made when a certificate of satisfactory completion of the project, including a Statement of Total Expenditures (supported by receipts) has been submitted to the Coordinator of Parks and Open Spaces.

Application Approval Procedure:

- The Coordinator of Parks and Open Spaces shall prepare and submit a report and recommendation to the Municipal Trails Advisory Committee concerning each application;
- The Trails Advisory Committee shall review and make a recommendation to Municipal Council concerning each application.



**PLEASE SUBMIT YOUR APPLICATION
FORM TO :**

**Coordinator of Parks and Opens Spaces
PO Box 100
Kentville NS B4N 3W3
902-690-6153**

***Deadline for applications:
January 15th of each year***



Trails Assistance Program (TAP)

